

# INTEGRATED IMPACT ASSESSMENT (IIA) TOOL

## Proposal Details

<b>Title of Policy / Proposal / Initiative</b>	
Provide Registrars service at Canolfan Rheidol Aberystwyth, and Penmorfa, Aberaeron only.	
<b>Service Area</b>	<b>Officer completing IIA</b>
Customer Contact ICT and Digital	Alan Morris
<b>Corporate Lead Officer</b>	<b>Strategic Director</b>
Alan Morris	James Starbuck
<b>Please give a brief description of the purpose of the proposal</b>	
Provide Registrars service at Canolfan Rheidol Aberystwyth and Penmorfa Aberaeron only. This has been the case since before COVID but is now being formalised.	
<b>Who will be directly affected by this proposal? <a href="#">HINT</a></b>	
Registrar users but has not been a service offered for many years with no issues.	
<b>Have those who will be affected by the proposal had the opportunity to comment on it?</b>	
No. The service has not been offered for many years.	

## Version Control

The IIA should be used at the earliest stages of decision making, and then honed and refined throughout the decision-making process. It is important to keep a record of this process so that we can demonstrate how we have considered and included sustainable development, Welsh language and equality considerations wherever possible.

Version Number	Author	Decision making stage <a href="#">HINT</a>	Date Considered	Description of any amendments made <a href="#">HINT</a>

1	Alan Morris	Prior to final council decision	29/02/24	

## Council Corporate Well-being Objectives

Which of the Council's Corporate Well-being Objectives does this proposal address and how? Click here to read a summary of our [Corporate Strategy 2022-27](#)

<b>Boosting the economy, supporting business, and enabling employment.</b>	Frees up unused space for other services.
<b>Creating caring and healthy communities</b>	Frees up unused space for other services.
<b>Providing the best start in life and enabling learning at all ages</b>	Frees up unused space for other services.
<b>Creating sustainable, greener, and well-connected communities</b>	Frees up unused space for other services.

## National Well-being Goal: A Prosperous Wales

**An innovative, productive, and low carbon society where everyone has decent work and there is no poverty.**

Click [here](#) for information about a prosperous Wales.

**Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)**

This service has not been offered at other locations for many years yet prevents space from being reused for other purposes. The rooms used have limited space and are not suitable for delivering this service. Users of the service will gain better service at one of the two dedicated centres.

The service is not currently offered in Penmorfa and the new location will suit some service users better with easy parking and disabled facilities.

**What evidence do you have to support this view?**

Service has not been offered for many years.  
Improved location.

**What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?**

We expect very limited negative impact but reuse of the space will benefit wider council provision.

## National Well-being Goal: A Resilient Wales

**A society where biodiversity is maintained and enhanced and where ecosystems are healthy and functioning.**

Click [here](#) for information about a resilient Wales.

**Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)**

Services will be offered at core locations which are more environmentally friendly and benefit from energy efficiency measures, such as regional biomass and solar PV reducing the carbon footprint of the service. Both offices are on bus and cycle routes, with EV charging and disabled parking.

**What evidence do you have to support this view?**

Energy usage stats.

**What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?**

N/A

## National Well-being Goal: A Healthier Wales

**A society where people make healthy choices and enjoy good physical and mental health.**

Click [here](#) for information about a healthier Wales.

**Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)**

This service will have two dedicated centres offering a professional quality service which will support citizens with improved parking, dedicated bus stops and EV charging. Users will have access to toilet and baby changing facilities/

**What evidence do you have to support this view?**

Some rooms were inadequate and did not meet users needs. IE not room for prams or family support.

**What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?**

Ensure rooms and professionally equipped and support families effectively

## National Well-being Goal: A More Equal Wales

**A society where everyone has an equal chance whatever their background or circumstances.**

This section is longer because you are asked to assess the impact of your proposal on each group that is protected by the **Equality Act 2010**.

Click [here](#) for information about equality in Wales.

**Do you think this proposal will have a positive or a negative impact on people because of their age? (Click [here](#) for information)**

<b>Children and Young People up to 18</b>	Positive
<b>People 18-50</b>	Positive
<b>Older people 50+</b>	Positive

**Describe the positive or negative impacts.**

Births, deaths and marriages will be better supported from two dedicated centres.

**What evidence do you have to support this?**

Improved facilities for staff to deliver services from

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**

Ensure information and communication is suitable and correct.

**Do you think this proposal will have a positive or a negative impact on people because of their disability? (Click [here](#) for information)**

<b>Hearing Impairment</b>	None / Negligible
<b>Physical Impairment</b>	Positive
<b>Visual Impairment</b>	None / Negligible
<b>Learning Disability</b>	None / Negligible
<b>Long Standing Illness</b>	Positive
<b>Mental Health</b>	None / Negligible
<b>Other</b>	None / Negligible
<b>Describe the positive or negative impacts.</b>	
Both centres will have disabled parking and easy access.	
<b>What evidence do you have to support this?</b>	
Site plans	
<b>What action(s) can you to take to mitigate any negative impacts?</b>	
<b>Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?</b>	
Ensure focus on quality facilities and service.	

<b>Do you think this proposal will have a positive or a negative impact on people who are transgender? (Click <a href="#">here</a> for information)</b>	
<b>Trans Women</b>	None / Negligible
<b>Trans Men</b>	None / Negligible
<b>Non-binary people</b>	None / Negligible
<b>Describe the positive or negative impacts</b>	
No impact expected	
<b>What evidence do you have to support this?</b>	
We see no evidence of effect to this group	

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**

**Do you think this proposal will have a positive or a negative impact on people with different sexual orientation? (Click [here](#) for information)**

<b>Bisexual</b>	None / Negligible
<b>Gay Men</b>	None / Negligible
<b>Gay Women/Lesbian</b>	None / Negligible
<b>Heterosexual/Straight</b>	None / Negligible

**Describe the positive or negative impacts**

We see no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**

**Do you think this proposal will have a positive or a negative impact on people who are married or in a civil partnership? (Click [here](#) for information)**

<b>People who are married</b>	None / Negligible
<b>People in a civil partnership</b>	None / Negligible

**Describe the positive or negative impacts**

We see no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**

**Do you think this proposal will have a positive or a negative impact on people who are pregnant or on maternity leave? (Click [here](#) for information)**

<b>Pregnancy</b>	None / Negligible
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<b>Maternity</b>	None / Negligible
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**Describe the positive or negative impacts**

We see little or no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you take to mitigate any negative impacts or better contribute to positive impacts?**

**Do you think this proposal will have a positive or a negative impact on people because of their ethnic origin? (Click [here](#) for information)**

<b>Asian / Asian British</b>	None / Negligible
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<b>Black / African / Caribbean / Black British</b>	None / Negligible
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<b>Mixed / Multiple Ethnic Groups</b>	None / Negligible
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<b>White</b>	None / Negligible
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<b>Other Ethnic Groups</b>	None / Negligible
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**Describe the positive or negative impacts**

We see no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**

**Do you think this proposal will have a positive or a negative impact on people with different religions, beliefs, or non-beliefs? (Click [here](#) for information)**

<b>Buddhist</b>	None / Negligible
<b>Christian</b>	None / Negligible
<b>Hindu</b>	None / Negligible
<b>Humanist</b>	None / Negligible
<b>Jewish</b>	None / Negligible
<b>Muslim</b>	None / Negligible
<b>Sikh</b>	None / Negligible
<b>Non-belief</b>	None / Negligible
<b>Other</b>	None / Negligible

**Describe the positive or negative impacts**

We see no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?**



**Do you think this proposal will have a positive or a negative impact on men or women?** (Click [here](#) for information)

<b>Men</b>	None / Negligible
<b>Women</b>	None / Negligible

**Describe the positive or negative impacts**

We see no evidence of effect to this group differently to others

**What evidence do you have to support this?**

**What action(s) can you to take to mitigate any negative impacts?**

**Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between men and women?**

**Do you think this proposal will have a positive or a negative impact on people from the Armed Forces Community?** (Click [here](#) for information)

<b>Members of the Armed Forces</b>	None / Negligible
<b>Veterans</b>	None / Negligible
<b>Spouses</b>	None / Negligible
<b>Children</b>	None / Negligible

**Describe the positive or negative impacts**

We see no evidence of effect to this group

**What evidence do you have to support this?**

**What action(s) can you to take to mitigate any negative impacts?**

## Socio-economic Duty

Socio-economic disadvantage means living on a low income compared to others in Wales, with little or no accumulated wealth, making it more difficult to access basic goods and services.

Family background or where a person is born still affects their life. For example, a child from a wealthy family often does better at school than a child from a poor family, even if the poorer child is more naturally academic. This is sometimes called socio-economic inequality.

<b>Do you think this proposal will have a positive or a negative impact on people experiencing socio-economic disadvantage?</b>	None / Negligible
<b>Describe the positive or negative impacts</b>	
We see no evidence of effect to this group	
<b>What evidence do you have to support this?</b>	
<b>What action(s) can you take to mitigate any negative impacts?</b>	
<b>Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?</b>	

## National Well-being Goal: A Wales of Cohesive Communities

**A society with attractive, viable, safe, and well-connected communities.**

Click [here](#) for information about cohesive communities.

<b>Does the proposal contribute to this goal? Describe the positive or negative impacts. <a href="#">HINT</a></b>
By hosting multiple services from the same location we would hope to improve collaboration, improve signposting between services and encourage more users to access services.
<b>What evidence do you have to support this view?</b>
Dedicated facilities in 2 locations will provide a better service and be signposted clearly.
<b>What action(s) can you take to mitigate any negative impacts or better contribute to the goal?</b>
Continued collaboration between services to create a joined up approach.

## National Well-being Goal: A Wales of Vibrant Culture and Thriving Welsh Language

**A society that that promotes and protects culture, heritage, and the Welsh language and which encourages people to take part in the arts, sports, and recreation.**

Click [here](#) for information about culture and the Welsh language

<b>Does the proposal contribute to this goal? Describe the positive or negative impacts.</b>	
There should be limited impact or change to this goal	
<b>What evidence do you have to support this view?</b>	
No change planned	
<b>What action(s) can you take to mitigate any negative impacts or better contribute to the goal?</b>	
N/A all services will continue to offer bilingual support and positive support of the Welsh language	
<b>With reference to the following, do you think this proposal will have a positive or negative effect on the Welsh language?</b>	
Click <a href="#">here</a> for information	
<b>Opportunities for people to use the Welsh language</b>	None / Negligible
<b>Treating the Welsh language, no less favourably than the English language</b>	None / Negligible
<b>What evidence do you have to support this view?</b>	
all services will continue to offer bilingual support and positive support of the Welsh language	
<b>What action(s) can you take to increase the positive impact or mitigate any negative impact on the Welsh language?</b>	
Permanent locations will allow better signage but there should be no impact on the language	

## National Well-being Goal: A Globally Responsible Wales

**A society that considers how our actions might impact on other countries and people around the world.**

Click [here](#) for information about global responsibility.

<b>Does the proposal contribute to this goal? Describe the positive or negative impacts. <a href="#">HINT</a></b>
Very little impact. Resources used effectively.
<b>What evidence do you have to support this view?</b>
N/A
<b>What action(s) can you take to mitigate any negative impacts or better contribute to the goal?</b>
N/A

### Strengthening the Proposal

If you have identified any negative impacts in the above sections, please provide details of any practical changes and actions that could help remove or reduce the negative impacts.

What will you do?	When?	Who is responsible?	Progress
Ensure good quality comms plan	April	CLO Customer Contact	Started
<b>If no action is to be taken to remove or mitigate negative impacts, please justify why. (If you have identified any unlawful discrimination then the proposal must be changed or revised.)</b>			
<b>How will you monitor the impact and effectiveness of the proposal?</b>			
user feedback			

## Sustainable Development Principle: 5 Ways of Working

Describe below how you have implemented the five ways of working in accordance with the sustainable development principle of the Well-being of Future Generations (Wales) Act 2015


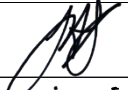

<p><b>Long term</b> Balancing short-term needs with long-term need and planning for the future.</p> <p><u><a href="#">HINT</a></u></p>	<p>Looked at the long term sustainability of our service to ensure full use and reduced environmental impact.</p>
<p><b>Collaboration</b> Working together with other partners to deliver.</p> <p><u><a href="#">HINT</a></u></p>	<p>Working with other services to deliver services in a shared space.</p>
<p><b>Involvement</b> Involving those with an interest and seeking their views.</p> <p><u><a href="#">HINT</a></u></p>	<p>Collect feedback from users</p>
<p><b>Prevention</b> Putting resources into preventing problems occurring or getting worse.</p> <p><u><a href="#">HINT</a></u></p>	<p>Through considering the sustainability of services we will reduce the long term carbon footprint and offer a valued service.</p>
<p><b>Integration</b> Considering the impact of your proposal on the four pillars of well-being (social, economic, cultural and environment) the objectives of other public bodies and across service areas in the Council.</p> <p><u><a href="#">HINT</a></u></p>	<p>Continue to maintain a professional service.</p>

## Risk

Summarise the risk associated with the proposal.

	1	2	3	4	5
Impact Criteria	Very Low	Low	Medium	High	Very High
Likelihood Criteria	Unlikely to occur	Lower than average chance of occurring	Even chance of occurring	Higher than average chance of occurring	Expected to occur
<b>Risk Description</b>	<b>Impact</b>	<b>Probability</b>	<b>Score (Impact x Likelihood)</b>		
Reduced attendance	Unlikely	Very Low	1		

## Sign Off

Position	Name	Signature	Date
Corporate Manager	N/A		Click or tap to enter a date.
Corporate Lead Officer	Alan Morris		19/02/2024
Corporate Director			20/02/2024
Portfolio Holder			22/02/2024